

Fountain Green City

## RESOLUTION 02202025(A) CEMETERY POLICY

Whereas, Fountain Green City wishes to have a clear definition of fees in regards to the cemetery for resident and non-resident; and

Whereas, the operations, maintenance, and care provided to the cemetery are such that costs continue to escalate; and

Whereas, Fountain Green Cemetery is deserving of care and maintenance and improvements that must, to some degree, be funded through the sale price and use fees; and

Whereas, Fountain Green City has determined that a fee schedule be created for cemetery costs that, from time to time, the City Council may review and adapt such fee schedule as required;

Whereas, Fountain Green City continues to have a more clear definition of burials of infants and cremation; and

Whereas, Fountain Green City wished to define the number of burials that shall exist on one lot; and

Whereas, Fountain Green City wishes to maintain organization concerning record keeping and placement of headstones;

Now Therefore, be it resolved by the City Council of Fountain Green City that the Cemetery Fee Schedule, as enumerated, and regulations relative to the specific use/fee relationships and regulations/policies relative to burials in the Fountain Green Cemetery be enacted and upheld effective February 20, 2025

1. Fee schedule to be created and adapted as required by review of the City Council
2. Residents are defined as:
  - a. One who has a primary residence within Fountain Green City.
  - b. Those with homes receiving mail using a Fountain Green zip code.
  - c. Health impaired individuals who reside in fountain Green city but due to varying factors must live in a rest home or other care facility or situation outside of the city.
3. Burial Procedures:
  - a. Notice to Fountain Green City must be made no later than 72 (seventy-two) hours prior to burial.
  - b. Inform City of plot to be used
  - c. If burial rights and interment fees have not been pre-paid, these and any unpaid perpetual care fees must be paid before the grave will be opened
  - d. No casket or urn shall be interred unless enclosed in a concrete burial vault. (per resolution 2015-03)
  - e. Unless prior arrangements have been made, all burials shall take place allowing the complete burial process during regular Fountain Green City business hours.

- f. No burials or disinterment will be allowed on Sunday's or Holidays.
  - i. Interment or disinterment in the cemetery shall not be allowed on the following days: New Years Day, Martin Luther King Day, President's Day, Memorial Day weekend beginning Friday morning through Memorial Day, Independence Day (July 4), Pioneer Day (July 24), Labor Day weekend beginning Friday morning through Labor Day, Thanksgiving Day (Thursday thru Saturday), Christmas Eve and Christmas Day, Lamb Day (Saturday).
  - ii. All other City observed holidays: In the event that a holiday falls on a Saturday, the preceding Friday shall be treated as the holiday. In the event that a holiday falls on a Sunday, the following Monday shall be treated as the holiday. In the event that the Holiday falls on a Monday or Friday, the Saturday will be observed as a Holiday. Any exception to this policy must be approved by the City at least 72 hours prior to burial.
- g. Infants/Cremations will follow the same rules as other burials unless otherwise specified.
- h. In the case of an already existing grave, one cremation or one infant will be allowed on the same grave
- i. Two cremations, or two infants, or a combination of either one infant and one cremation will be allowed on one grave
- j. No double stacking will be allowed.
- k. A vault will be required for all caskets and cremation urns.

## **HEADSTONES**

### Ownership And Responsibilities:

Headstones are personal property. All headstones within the cemetery are the property of lot owners, their heirs, or the party responsible for ordering and placing them. All care and upkeep of the headstones are the responsibility of the owner. Fountain Green City is not responsible for any damage that may occur to headstones. Such damages are a condition that will go with the privilege of placing markers in the cemetery.

It shall be unlawful for any person to place or have placed any headstone upon any lot or lots in said cemetery except under the direction and supervision of the cemetery superintendent.

### Specifications For Headstones:

It shall be unlawful for any person to place or to have placed any monument on any lot inside cemetery not made of metal inlay, stone, or cement. Such monument shall be securely set in a cement foundation of at least four inches deep with a cement mow strip not less than five inches around said marker.

The following are headstone size recommendations: Maximum lengths are: Singles 40", doubles 80", and triples 120". Maximum height is 36". Maximum width is 24". Any marker size that exceeds these recommendations requires the prior written approval of the cemetery superintendent.

Foot stones must be at ground level.

One headstone or two footstones will be allowed on lots with multiple burials which include infants and cremations and will require designating East or West on headstone, or require a separate footstone for each burial.

Headstones will be placed in an orderly manner in predesignated rows and as directed by the superintendent.

The placement of permanent markers is encouraged to be within one year after interment.

Vases:

All permanent vases must be attached to the stone base or cast into the cement base with at least two (2) inches from the edges of the cement base.

Obstructions:

No iron ornaments, brackets, flag poles, or other obstructions or installations except a headstone or monument will be permitted in the cemetery. Any ornamentation must be attached to the concrete apron. Any ornamentation placed that is not attached to the headstone apron will be subject to immediate removal.

Modifications:

If a monument is determined, by the sexton, to be oversized and interferes with the sprinkler irrigation system, the owner will pay for the necessary modifications (applicable to stones placed after September 6, 1996).

Interference With Excavation:

The owner or responsible party is responsible for the removal and replacement of a marker that must be moved for the excavation of a grave, or for the expenses of such services if contracted. If the owner or responsible party wishes, the city will make arrangements for the service with a local monument dealer at the owner's expense.

Recommendations:

Consult with a monument manufacturer on monument materials suitable to handle conditions at the cemetery. Markers are subject to temperature extremes, snow, ice, sprinkler irrigation water, and occasional nicks and chips from mowing equipment. It is recommended that raised markers have a rough nosed base or edge rather than a polished, smooth surface. People ordering headstones from a monument dealer should check, or

cause to be checked, the restrictions first to ensure that the stone will meet cemetery specifications.

Cemetery Supervision:

All work in the cemetery including but not limited to interments, disinterment, planting, landscaping, grading, record keeping, placement of grave markers, grounds keeping construction, and all maintenance, improvements, and beautifying of the grounds shall be approved by and done under the supervision of the cemetery superintendent.

Liability Of Cemetery:

Fountain Green City personnel will, at all times, exercise diligence and reasonable care in the protection of the rights and property of the lot owners but shall not be liable for any damage or loss.

Hunting Cemetery:

Fountain Green City prohibits hunting in or around the cemetery.